

Community & Resident Services Navigator **[contract position]**

Providence Community Housing (Providence) and Enterprise Community Partners (Enterprise) seek a highly organized, self-motivated and passionate Community & Resident Services Navigator at Faubourg Lafitte who will serve as facilitator and point of contact for residents, partners, community-based and civic organizations as well as volunteer groups to effect social change and build a strong network through community engagement and resident services. Work in conjunction with residents, property management, case management & counseling partners to build a network of direct service support and resources for residents. Collaborate with residents, resident leaders, community-based organizations and community stakeholders to build a strong community through outreach and engagement efforts. This is a part-time contract position at 30 hours per week with some night and weekend commitments. This position will be based at the Sojourner Truth Neighborhood Center.

The Community & Resident Services Navigator will:

- Identify assets and capacities in the community
- Identify areas of concern and issues that need to be addressed among youth, seniors and residents of Faubourg Lafitte and set up partnerships with service providers based on the needs and interests of residents
- Participate in community outreach activities and efforts to further increase awareness of community need and STNC as a community asset
- Work with residents, property management, Adult & Senior Services Coordinator, out-sourced case management & counseling providers to identify & address families and individuals in need of direct counseling or case management support.
- Assist with securing grant funding for specialized services and programs that support the residents and the community
- Act as a facilitator to promote engagement of individuals, families, partners, etc.
- Act as liaison for community-based organizations and nonprofit tenants
- Build capacity that allows residents to connect with one another and community-based organizations to connect and share knowledge and resources effectively
- Work with Providence communications staff & Enterprise staff in developing messaging and marketing materials

Essential Functions

- Engage current stakeholders in continuing to support the Faubourg Lafitte community through programs and activities
- Identify and engage resident leaders to serve as ambassadors of Faubourg Lafitte community
- Identify new programs and partnerships that will enhance services offered at STNC
- Support and participate in community events at STNC designed to bring neighbors together (ex. Back To School, Night Out Against Crime)

- Program oversight for case management, seniors, and youth programming
- Coordinate with residents, property management and staff to make referrals to outsourced case management & counseling provider
- Collect program data and create reports to demonstrate impact and progress

Minimum Qualifications

- Experience in community development, social work, team management, conflict resolution, and workshop facilitation
- Excellent interpersonal skills, self-directed, highly motivated and engaged
- Cultural competency to work with residents from diverse backgrounds and across boundaries of class, race, religion and issue
- Ability to think, reflect, communicate, make judgments in complicated situations, and show flexibility with clients and partners
- Ability to discern potential conflicts with community-based organizations and ability to say 'no' when conflicts of interest are present
- Minimum Bachelor's degree preferred in urban studies, community development (or comparable), social work (or comparable) with a minimum of 3 years relative experience.

Interested candidates should submit a resume and list of three professional references to **both** Kimberly Hollard khollard@providencech.org and Monica Gonzalez mgonzalez@enterprisecommunity.org .

Resumes will be received and reviewed until July 30th.

No phone calls, please